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Bristol Bay Borough

Job Description

Wastewater Operator

*Posted 10/17/18
OPEN UNTIL FILLED
by Borough Clerk
ST*

Department: Public Works Department

Immediate Supervisor: Waste Water Treatment Plant Supervisor
Public Works Director

Positions Supervised: None

Step Classification: H-L

Terms: Permanent Full Time Position

Qualifications:

Must be 18 years of age or older, high school graduate or equivalent. Must have a valid Alaska driver's license and pass a pre-employment drug test. Must be physically capable of working within a confined space and lifting up to 50 pounds. Forty hour HAZWOPER and Confined Space Entry certification beneficial. Level 1 Certification in Wastewater Treatment/Collection and Water Distribution or Small Water Systems Certification in Water Lab Testing will be required. Knowledge of mechanical and industrial electrical units beneficial. Must be willing to attend training to receive/maintain required certifications. Hepatitis/Tetanus immunizations required.

Responsibilities:

Works in all areas of the Wastewater Department under the direct supervision of the Wastewater Treatment Plant Supervisor and Public Works Director. Operates and maintains wastewater facilities and water testing laboratory. Obtain/maintain certification to perform these duties as required by State, federal and Borough regulations.

Duties and Tasks Performed:

- Maintains and operates wastewater facility.
- Maintains and operates wastewater collection systems.
- Performs water sample tests and submits results/data to the appropriate agencies.

- Maintains lift station generator sites.
- Repairs and maintains grinder pumps and plumbing at lift stations throughout the borough.
- Maintains and operates borough equipment.
- Pumps septic tanks, clears sewer easements and flushes sewer mains.
- Other duties as assigned.

ACKNOWLEDGMENT

I understand the duties of my position as contained in this job description.

Employee signature

Date

The job description is accurate and has been reviewed with the employee.

Supervisor signature

Date

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Approve by Borough Assembly: June 6, 2011 effective July 1, 2011