

P.O. Box 189
NAKNEK, ALASKA 99633
www.bristolbayboroughak.us



TELEPHONE
(907) 246-4224
FAX
(907) 246-6633

Bristol Bay Borough

Job Description

PORT CARGO EQUIPMENT OPERATOR FORKLIFT OPERATOR 40 TON (MINIMUM)

Department: Port of Bristol Bay
Immediate Supervisor: Port Foreman
Positions Supervised: Stevedores/Laborers
Step Classifications: Hourly P (\$33.82-\$53.87) DOE
Terms: Full Time Summer Seasonal

**Posted 3/8/2023 by the
Borough Clerks Office
OPEN UNTIL FILLED
Applications can be
found on the Borough's
website bbbak.us
Send to
stibbetts@bbbak.us
&
deputyclerk@bbbak.us**

Qualifications:

This is a full time, temporary position. Must be at least 18 years of age, high school diploma or equivalent and have a valid Alaska driver's license. Must pass a pre-employment drug test. Heavy equipment operator and stevedore/warehouse experience needed for all cargo operations. Must be able to perform routine preventative maintenance and repair to both Port equipment and Port facilities. Must be self-motivated, versatile, dependable, easy-going person with a team-work attitude and high customer service standards. Must work closely with the Port Foreman and other Port employees on all aspects of cargo operations and maintenance for equipment and facilities. Heavy equipment experience is must. Consideration for positions will be determined by experience and training. Must be able to cross train for equipment operation and maintenance. Position requires regular overtime to suit Port activities. Split shifts, long hours and work schedules are determined by the tide and type of work required to complete cargo handling and terminal operations. Must be able to work a short notice shift duty and days off as assigned by the Port Foreman. Preferred State of Alaska Basic Fire Fighter certification or higher.

Responsibilities:

- Answer general questions from the public about all Port operations.
- Assist and follow instructions from the Port Foreman for dock and terminal plans, organization and warehouse operations.
- Work split shifts and overtime as required to cover all operations efficiently, during the busiest months, will work 7 days a week, 12 or more hours a day as required.
- Operates and performs basic maintenance on large and small cranes, large and small forklifts and other heavy equipment and machinery. Equipment includes, but not limited to: 300, 140, 70, and 27 ton cranes, various forklifts ranging in capacity from 5,000 pounds to 43 tons, various types of loaders, graders, dump trucks, container top

handler, container pass/pass ramps, large fuel tanks, other machinery/equipment: commercial ice machine, commercial fish grinder, electronic weigh scales, computers, etc.

- Load and unload all types of cargo from vessels, barges and vehicles, etc. This includes equipment operations for loading/unloading, but also requires a lot of work on the ground and on top of containers; up and down tall ladders, hooking and unhooking containers, landing containers, pulling off labels, etc.
- Follow all safety procedures, Federal, State, and local laws and regulations at all times.
- Assist with dock and terminal maintenance includes, annual basin dredging operations, crane operations and maintenance, dredge haul and dock clean up. Piling and fender section repairs and installation and/or removal.
- Must be familiar with and follow all Borough policies and procedures.
- All other duties as assigned.
- This may be filled at Entry Level and paid at a lower grade.
- Perform as a Firefighter when needed.

Acknowledgement

I understand the duties of my positions as contained in this job description

Employee Signature

Date

This job description is accurate and has been reviewed with the employee

Supervisor Signature

Date

THE BRISTOL BAY BOROUGH IS AN EQUAL OPPORTUNITY EMPLOYER