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# *Bristol Bay Borough*

## Job Description

### SEASONAL LIFEGUARD

**Department:** Parks and Recreation  
**Immediate Supervisor:** Parks and Recreation Director  
**Positions Supervised:** None  
**Step Classification:** Hourly C (\$15.93-\$25.36) DOE  
**Terms:** Seasonal Position

**Posted 04/15/2022 by the  
Borough Clerks Office  
OPEN UNTIL FILLED  
Applications can be found on the  
Borough's website [bbbak.us](http://bbbak.us)  
Send to [stibbetts@bbbak.us](mailto:stibbetts@bbbak.us)**

#### Qualifications:

Must be 15 years of age or older for this position. You must pass a pre-employment drug test, background check, maintain a current American Red Cross Lifeguard Certification, including First Aid and CPR.

#### Responsibilities:

To perform lifeguarding, working the front desk, and cleaning. Must enjoy working with youth.

#### Duties and Tasks Performed:

- Perform Lifeguard Duties
- Enforce all pool rules
- Maintain a pleasant and safe atmosphere around the pool
- Perform regular cleaning duties including sweeping and mopping floors, picking up trash, cleaning locker rooms and other general cleaning duties
- Monitor locker rooms
- Check and clean locker rooms after swims
- Work at the Front Desk taking patron money, answering phones, maintaining orderliness and supervising the lobby area
- Report any problems or concerns to the Parks and Recreation Director
- Other duties as assigned

**Employment of Minors:**

- (A) Under Age 18: Individuals under 18 may not be allowed to work more than six days a week or in any occupation deemed by the Commissioner of Labor to be dangerous to life or limb or injurious to the health of the minor.
- (B) Under Age 15-17: The State of Alaska requires that an age certificate to be on file with the employer to meet federal requirements. In addition, consent of parent/guardian is required.
- (C) Age 15: School time plus work time must not exceed nine hours in one day. Work hours must be between 5:00 AM and 9:00 PM and may not exceed 23 hours in any one week. Federal law prohibits the employment of children ages 14 through 16 before 7:00 AM and after 7:00 PM when school is in session. Age certificate is required and consent of parent/guardian.
- (D) Under Age 14: May not be employed in any capacity.

**Acknowledgement**

I understand the duties of my positions as contained in this job description

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

This job description is accurate and has been reviewed with the employee

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

**THE BRISTOL BAY BOROUGH IS AN EQUAL OPPORTUNITY EMPLOYER**